

/184254/2022

West Bengal State Agricultural Marketing Board

“Kamal Guha Krishi Bipanan Bhawan”,
729, Anandapur, P.O. E.K.T.P., P.S. Anandapur, Kolkata – 700 107
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NOTICE INVITING QUOTATIONMemo No. : **795/WBSAMB-15039/8/2022-SEC-WBSAMB**Date: **29/03/2022**N.I.Q. No . **WBSAMB/80/2021-22**Date : **21/03/2022**

Sealed Quotations are here by invited from the reputed and reliable firms for following item. The last date for submission of quotation is **14.00 Hrs. of 11/04/2022**, which will be accompanied by self attested PAN Card, GST, Trade License, P. Tax and EPF Registration certificate. If the agency has no liabilities in terms of EPF Act., then Declaration in prescribed format to be submitted. The Quotations will be opened **at 15.00 Hrs. on the same day** in presence of the quotationers or their authorized representatives. The quotationers should follow the terms and conditions as given below:-

Name of Work : Periodical comprehensive maintenance of room Air Conditioning machine at WBSAMB office.

Terms and Conditions

1. The Chief Executive Officer, West Bengal State Agricultural Marketing Board reserves every right –
i) to cancel or reject any bid and ii) to cancel Quotation process at any stage without assigning any reason thereof.
2. The Rate to be quoted including of all taxes and charges.
3. The quotationers should quote their rates both in figure and word in their letter head.
4. The successful quotationer will have to execute an agreement after depositing earnest money @ 2% (Two Percent) of the quoted amount in the shape of Bank draft in favour of **‘West Bengal State Marketing Board Fund’**.
5. The successful quotationer will have to execute an agreement with 2 sets of non-judicial stamp paper of Rs.10/- after depositing agreement fees of Rs.500/- in the shape of Bank draft in favour of **‘West Bengal State Marketing Board Fund’**.
6. Time period of contact of work is 365 (Three Hundred Sixty Five) days.
7. Statutory deduction will be made from each bill as per norms.
8. Earnest Money will be converted as Security Deposit.
9. 3 (Three percent) of bills value will be treated as Security Deposit and that will be deducted from every bill.
10. Security Deposit will be refunded after expiry of 30 days from the date of completion of the work.
11. During disbursement of payment against contract, the selected agency will have to submit supporting documents in respect of his declaration submitted during submission of Quotation.


Chief Executive Officer

West Bengal State Agricultural Marketing Board